

Training Documentation

(Copy this form and have each employee in your facility sign one.)

I have received information and training on the subject of chemical hygiene, including the following:

- I have read the University Chemical Hygiene Plan for Virginia Tech, and for my laboratory (formerly known as Parts A and B).
- I have been given the opportunity to read the OSHA Lab Standard, 29 CFR 1910.1450.
- I have been instructed on how to locate important reference materials, such as those containing hazard information about chemicals, Permissible Exposure Limits (PEL), and chemical hygiene practices.
- I know where to locate the MSDS files for chemicals in this laboratory.

I am (check one):

- A new employee Beginning a new task
- Reviewing the revised edition of the CHP

Required Reading (check each section that you have read):

General Requirements (Laboratory Requirements: University CHP)

- | | |
|--|---|
| <input type="checkbox"/> Responsibilities | <input type="checkbox"/> Controlled Substances / Chemical Lists |
| <input type="checkbox"/> Training | <input type="checkbox"/> Special Chemical Hazards |
| <input type="checkbox"/> Chemical Storage & Management | <input type="checkbox"/> Eye Washes & Safety Showers |
| <input type="checkbox"/> Prudent Laboratory Practices | <input type="checkbox"/> Fume Hoods |
| <input type="checkbox"/> Food & Drink | <input type="checkbox"/> Fire Extinguishers |
| <input type="checkbox"/> Working Alone | <input type="checkbox"/> Emergency Response |
| <input type="checkbox"/> Laboratory Chemical Storage | <input type="checkbox"/> Safety Inspections |
| <input type="checkbox"/> Laboratory Waste Storage | |

Laboratory Documentation (Lab CHP)

- All sections

I certify that I have been provided a copy of the Chemical Hygiene Plan and that I have read the above sections of the University CHP and all of my Lab's CHP.

Print Name: _____ Date: _____

Signature: _____